

Fire Door Safety Checklist

ARE YOURS COMPLIANT?

1 GENERAL FIRE DOOR CONDITION

CHECK	DESCRIPTION	PASS / FAIL / NA
<input type="checkbox"/> Door closes fully and securely under its own power	<input type="checkbox"/> No sticking needed	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<input type="checkbox"/> Door leaf is free from damage	<input type="checkbox"/> No cracks, holes, warping or surface defects	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<input type="checkbox"/> Glazing is intact and correctly fitted	<input type="checkbox"/> Fire-rated glass present and unbroken	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<input type="checkbox"/> Fire door certification label/stamp is visible	<input type="checkbox"/> Usually found on top edge or hinge side	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

2 FRAMES, SEALS, & GAPS

CHECK	DESCRIPTION	PASS / FAIL / NA
<input type="checkbox"/> Frame is firmly fixed and undamaged	<input type="checkbox"/> Secure and flush with the wall	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<input type="checkbox"/> Intumescent seals are present and undamaged	<input type="checkbox"/> No paint, breaks, or missing sections	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<input type="checkbox"/> Smoke seals are in good condition	<input type="checkbox"/> Flexible, unbroken and continuous	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<input type="checkbox"/> Gap between door and frame is 2-4mm	<input type="checkbox"/> Check sides and top	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

3 HINGES & IRONMONGERY

CHECK	DESCRIPTION	PASS / FAIL / NA
<input type="checkbox"/> 3 (or more) hinges securely fixed	<input type="checkbox"/> All screws fitted and tight	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<input type="checkbox"/> Hinges show no signs of wear or damage	<input type="checkbox"/> Look for oil leaks or rust	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<input type="checkbox"/> Door closer functions correctly	<input type="checkbox"/> Closes smoothly and latches without slamming	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<input type="checkbox"/> All other hardware (e.g. handles) is fire-rated	<input type="checkbox"/> Properly fitted and not loose	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

4 SIGNAGE & DOCUMENTATION

CHECK	DESCRIPTION	PASS / FAIL / NA
<input type="checkbox"/> Door has correct signage	<input type="checkbox"/> Contact us if unsure	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<input type="checkbox"/> Fire risk assessment includes fire doors	<input type="checkbox"/> Must reference inspection schedule	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<input type="checkbox"/> Fire door maintenance log is up to date	<input type="checkbox"/> Includes last inspection date and notes	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

5 ENVIRONMENT & USE

CHECK	DESCRIPTION	PASS / FAIL / NA
<input type="checkbox"/> No wedges, hooks, or obstructions keeping door open	<input type="checkbox"/> Doors must be kept shut at all times	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<input type="checkbox"/> Door is appropriate for environment	<input type="checkbox"/> e.g., FD30 in low-risk areas; FD60 for higher-risk	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<input type="checkbox"/> Area around door is clear of combustibles	<input type="checkbox"/> No bins, storage, or signage blocking operation	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

INSPECTION SUMMARY

CHECKED BY

DATE CHECKED

ACTION NEEDED?

Y N

If any of these checkpoints either Fail or are N/A, you need to have a certified inspection immediately.



BOOK YOURS TODAY

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